



**ANNUAL REPORT OF THE
COMMITTEE FOR EAEVE MATTERS (CEM)**

2021

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1. Mission

The Committee for EAEVE Matters (CEM) coordinates all activities related to the Evaluation Process of the European System of Evaluation of Veterinary Training (ESEVT) of the Università degli Studi di Milano (UNIMI)'s Course of Veterinary Medicine (CdS MV), as indicated by the European Association of Establishments for Veterinary Education (EAEVE).

2. Composition of the Committee

In 2021, CEM members have increased in order to better represent the diverse areas of the Veterinary Medicine School and to better organize the activities. Starting from July 20th 2021, the new composition of the Committee is as follows:

Role	Member	Area
Chair	Prof. Veronesi Maria Cristina	Clinical (Obstetrics and Gynaecology)
Professor Representative	Prof. Gandini Gustavo	Zootechnical
Professor Representative	Prof. Roccabianca Paola	Pathology
Professor Representative	Prof. Borromeo Vitaliano	Biochemistry
Professor Representative	Prof. Cagnardi Petra	Pharmacology
Professor Representative	Prof. Bernardi Cristian	Inspection
Student Representative	Miss. Lauciello Anna	5th year
Student Representative	Mr. Galanti Davide	4th year
Student Representative	Mr. Camozzini Giorgio	3rd year

3. Meetings

In 2021 CEM met 11 times. The CEM meetings were held online on the MS-Teams platform until May 2021 and subsequently in presence or mixed forms.

The dates and topics covered in each meeting are available at the following links (in the Italian and English versions respectively):

ITA: <http://www.dimevet.unimi.it/ecm/home/organizzazione/organide-ENGLdipartimento/Committee-dipartimento/composizione-affari-eaeve>

ENGL <http://eng.dimevet.unimi.it/ecm/home/department/organidel-dipartimento/department-committee/committee-for-eaeve-matters-cem>

Minutes of meetings are available in the UniRe box dedicated to CEM and available to all faculty members.



4. Activities and critical analysis

4.1. Revision and amendments of the Committee Regulation

In order to increase the number of teaching and student members of the CEM, in May 2021 the DIMEVET Council approved the amendment of Article 2.1 of the Committee Regulation, which now provides for the Committee to be composed of a maximum of 10 members, 7 structured Cds MV members and 3 student representatives of the Cds MV.

4.2. Implementation of teaching staff and student representation of the Committee

In June 2021, the DIMEVET Director appointed two new teaching staff members (including the new Quality Assurance Manager of the Cds MV) and a new student representative. The number of members of the CEM therefore increased from six to nine.

4.3. Monitoring and updating of actions for the resolution of critical points indicated by EAEVE Committee

The CEM has continuously promoted and monitored the actions to resolve the minor deficiencies and criticisms identified by the EAEVE Committee during the accreditation visit of March 2019. In June, in collaboration with the Cds MV Chair (Prof. Modena) and the former Chair of Cds MV (Prof. Sironi), CEM drafted a summary of minor deficiencies and criticisms and actions implemented, ongoing or still unsolved with possible resolutions and deadlined for resolution. Responsibilities and deadlines for each action were clearly assigned.

4.4. Monitoring of EAEVE indicators

On a monthly basis, the clinical/non-clinical episodes, recorded in both intramural and extramural activities, have been monitored. The data were compared and discussed in relation to the benchmark values of the EAEVE index.

4.5. Actions on management and inclusion in the VMTH database (PROVET) of clinical episodes and necropsy cases

In February and June, the CEM held extended meetings with the Director of DIMEVET (Prof. DiGiancamillo), the Chair of the Cds (Prof. Modena) and the Director of the Clinical Veterinary and the Zootechnical-Experimental Centres (Prof. Paltrinieri), the director of the University Veterinary Teaching Hospital (Prof. Stefanello) and the Zootechnical Center (Prof. Bontempo), the heads of the various VTH services (hospitalization of small animals; horse clinic; small animals clinic; cattle clinic; pathological anatomy) and the IT manager of the PROVET software (A. Zepponi). The purpose of these meetings was to analyze and discuss issues related to



problems in recording intramural activities (clinical episodes and necropsy cases) in PROVET and to prepare corrective actions to facilitate the calculation and traceability of clinical episodes and the EAEVE indicators.

The CEM has therefore promoted and participated in the preparation of the standard operating procedures (SOP) to regiment the recording of intramural clinical episodes in the VTH electronic archive. The SOP is under evaluation by the Quality Committee of the DIMEVET and its approval is expected by the Department Council in mid 2022 and then made available for the Clinical-Veterinary and Zootechnical-Experimental Center.

4.6. Monitoring of graduated students per year

An in-depth analysis of the numbers of students graduating in the last three years in the MV Cds has been conducted. The aim are:

To control for the effectiveness of the actions implemented to improve the student's career;
To have the correct numbers of students graduating annually readily available for the calculation of the EAEVE indicators in the next future.

4.7. Participation of the Chair of CEM to EAEVE meeting with Regional Representatives

In May, the Chair of CEM attended a meeting between the President of EAEVE and representatives of the States members of Region 3. The meeting purpose was to discuss the consequences of the COVID-19 pandemic on teaching objectives and indicators. The Italian working group presented a summary document and a joint motion to clarify the schedule of visits and the calculation systems of the indicators under the restrictions of COVID-19.

4.8. Participation to EAEVE General Assembly

The Chair of the CEM and the Chair of the Cds MV attended the General Assembly of EAEVE held in Turin from 30 September to 1 October 2021. A representative of the teaching staff and students component of CEM, with the Director of DIMEVET, participated to the event online.

4.9. Letter of reference for student representatives in CEM

The Chair of the CEM has prepared a letter of reference for student's representatives of the CEM, to certify their activity and the skills acquired by the students related to ESEVT certification.

4.10. CEM interventions during MV CD meetings

The Chair of CEM updated the members of the MV CD regarding the CEM Committee's work and the state of the current state of the Establishment regarding ESEVT accreditation



process at the MV CD meetings of 28.05.2021, 09.11.2021 and 12.10.2021 and in the DIMEVET Councils of 20.07.2021 and 26.10.2021.

4.11. Monitoring of establishment and activities of the permanent group for integrated and innovative teaching for the training of teachers.

New EAEVE requirements provide that, in order to ensure the accreditation of a Cds, the teaching methods should be constantly updated and enriched with innovative and integrated teaching methods. Policies should be implemented for teaching staff updating on teaching innovation and methods. The CEM has therefore promoted the creation of a subgroup of the teaching Committee of the MV CD dedicated to monitoring and promoting these educational updating activities.

5. Objectives achieved and future activities

In 2021, the CEM has continuously promoted and monitored actions for resolution of minor deficiencies and criticisms emerged during the 2019 EAEVE visitation. The monitoring and evaluation of the progress of these actions and the monitoring of the EAEVE indicators has supported the CD of MV and the DIMEVET in maintaining the quality standards required by EAEVE. The achievement of these objectives will be included in the interim report of the establishment due in September 2022.

The main activities of the CEM planned for 2022 are:

- Organization of plenary meetings with all the components involved in the ESEVT accreditation process of the Cds MV, to ensure transparency and dissemination of information.
- Monitoring of the corrective actions of the minor deficiencies and critical points highlighted by EAEVE in 2019, with verification of resolution times and responsibilities.
- Monitoring of all EAEVE indicators, with the promotion of new actions to solve any problems highlighted during the year.
- Monitoring of the application of the SOPs to standardize clinical episode calculation of intramural cases in the PROVET electronic archive.
- Actions to promote and support the Skill Lab.
- Actions to promote and support the use of Rubrics for exams.
- Drafting and discussion of the Interim Report and its approval by the Department Council. The document must be sent to EAEVE by end of September 2022.



6. Acronyms

CD, Didactic Committee

CdS MV, Course of Veterinary Medicine Studies

CEM, Committee for EAEVE Matters

DIMEVET, Department of Veterinary Medicine

EAEVE, European Association of Establishments for Veterinary Education

ESEVT, European System of Evaluation of Veterinary Training

SOP, Standard Operating Procedures

7. Attachments